

SUBDIVISION AND LAND DEVELOPMENT PLAN SUBMISSION PROCEDURE

In accordance with the PA Municipalities Planning Code, the county planning agency has 30 days to review and comment on subdivision and land development plans. We are an advisory body to the local municipalities. All forty (40) of our municipalities administer their own subdivision and land development regulations, and they are the final approving authority.

There is no application form for county review.

The Lackawanna County Regional Planning Commission Board meets the 2nd Thursday of every month. The board ratifies all plan reviews completed by the department staff.


Please submit one (1) copy of the plan and all supporting documents by the close of business on the Friday before the monthly board meeting. Plans received after that time will be placed on the agenda of the following month's meeting.


A review fee must accompany the plans or the submission will not be considered complete and will not be reviewed and/or placed on the meeting agenda. (Current fee schedule is on Page 2)

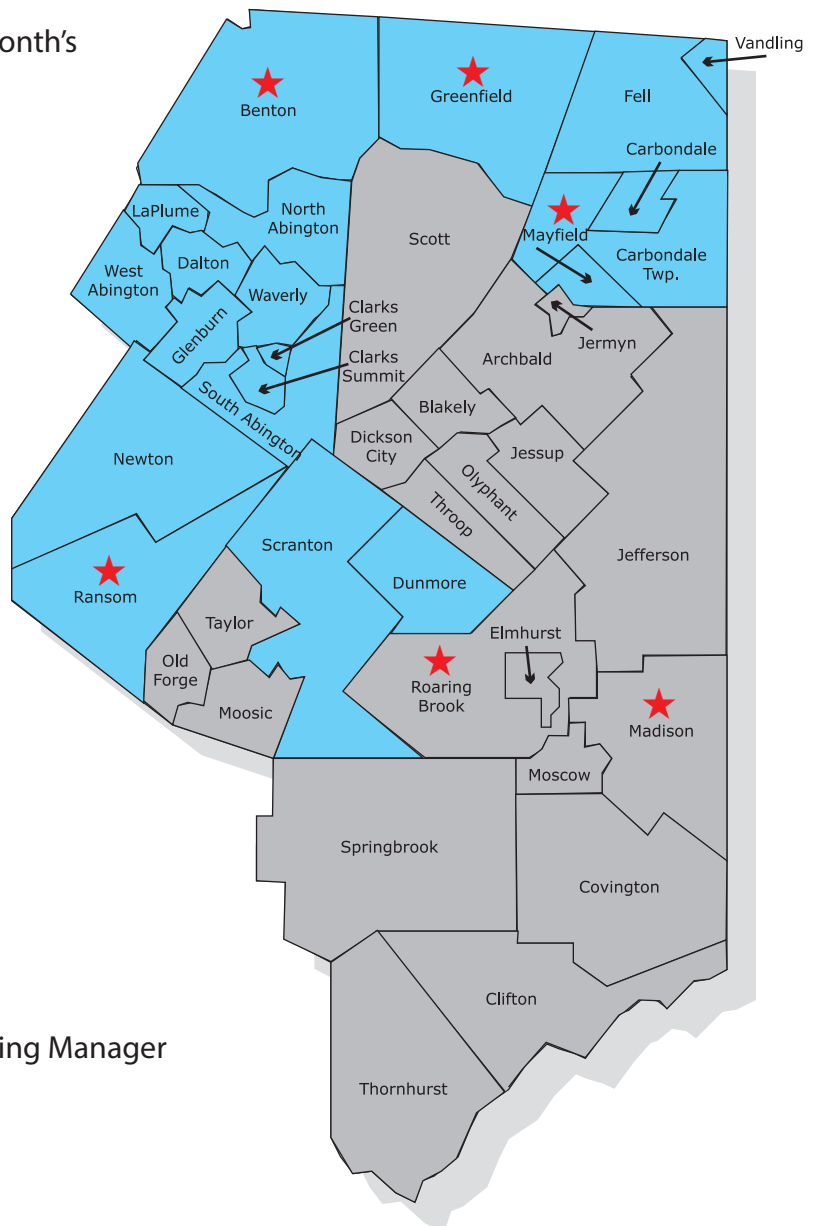
Checks should be made payable to:
LACKAWANNA COUNTY TREASURER

Plans may be submitted in person or by mail to the Planning Department staff reviewer as indicated below.

PLEASE NOTE: The county planning office cannot accept plans located in the municipalities with a red star above their name on the map. Plans in these municipalities must be submitted to our office directly from the municipality.

 ROBERT KENNEY, Senior Planner
kenneyr@lackawannacounty.org

 JESSICA EDWARDS, Regional Planning Manager
edwardsj@lackawannacounty.org



Mailing address:
Lackawanna County Dept. of Planning, 123 Wyoming Ave, Floor 5, Scranton, PA 18503

LACKAWANNA COUNTY REGIONAL PLANNING COMMISSION

FEE SCHEDULE

EFFECTIVE September 10, 2020

SUBDIVISION REVIEWS

Lot Line Revision/Lot Consolidation (No new lots created or a reduction in the number of lots)

Flat Fee: \$75.00

Minor Subdivision (Five lots or less, no road construction)

Flat Fee: \$100.00

Major Subdivision (More than five lots or any plan requiring road construction)

\$100.00 plus \$15.00 per lot. Minimum fee: \$130.00; Maximum fee: \$1,000.00

LAND DEVELOPMENT REVIEWS

Two Single-Family Residential Dwellings on an Existing Lot

Flat Fee: \$75.00

Multi-Family Residential (Three or more residential units, such as apartments, townhomes, condominiums, dormitories, nursing homes, assisted-living facilities, etc.)

\$100.00 plus \$15.00 per unit. Minimum fee: \$145.00; Maximum fee: \$1,000.00

Non-Residential Structures (per structure) 1 – 150,000 square feet of floor area (Commercial, Office, Professional, Manufacturing, Warehousing/Distribution and similar facilities)

\$100.00 plus \$5.00 per 1,000 square feet of floor area. Maximum fee: \$850.00 per structure

Non-Residential Structures (per structure) >150,000 square feet of floor area (Commercial, Office, Professional, Manufacturing, Warehousing/Distribution and similar facilities)

\$100.00 plus \$7.50 per 1,000 square feet of floor area. Maximum fee: \$1,200.00 per structure

Government/Community Facilities/Schools/Non-profit Organizations

No Fee

All fees subject to review and negotiation for unusual circumstances based on the LCRPC salary schedule.

COPIES

\$0.50 per copy (after 4th sheet)

All checks are to be made payable to "Lackawanna County Treasurer"