

Note: Some questions received by vendors have been combined or edited to limit redundancy without sacrificing content.

1. Can the County provide the most recent organization chart for the Lackawanna County government?
  - a. Please see the attached organization chart of the Department of Human Services
2. Will County leadership be available for interviews?
  - a. Yes.
3. How are public health services delivered today in Lackawanna County? Would a county health department supplement the existing system of delivery or replace it? Does Lackawanna County have a Strategic Plan or Community Survey that outlines their vision for their Department of Health
  - a. The successful vendor would be given the County's Proposed Health Plan and County Health Assessment, which will provide a general overview of health delivery services delivery in Lackawanna County as well as the vision for a County Health Department; however, the selected vendor would be required to research health service provision in more detail in partnership with the County. The County Health Department would coordinate existing health service delivery and identify service gaps to determine the best way to provide the needed service. The vendor would assist in the fiscal analysis of direct service provision vs. contracting for the identified service, including but not limited to blended and braided funding options.
4. Would the County accept a vendor's most recent audited financial statement in place of a Dunn and Bradstreet Report?
  - a. Yes, however, the County must be presented with enough detail to determine a vendor's fiscal viability for the duration of the project
5. Has the County established a budget for this project?
  - a. The County has developed a range for this project. The County will negotiate with the successful vendor to determine a budget before contract execution.
6. Regarding the budget tool, should the budget forecast be built with an excel-budget based tool, or is there a County finance/budgeting system that has to be used? If so, what is it?
  - a. While the County uses specific budgeting tools, the vendor is free to develop the budget using any software that can export to an xlsx, xlm, and, less preferably, csv format.
7. The title of the RFP refers to this project as an "economic impact survey." Still, the project appears to assess what the County will need in organizational, operational, and financial terms to launch and sustain a health department. Is this accurate? Will there be a component that involves assessing the impact of a health department on the economy in Lackawanna County?
  - a. Under the umbrella of the economic impact, the County is interested in exploring offsets to the expense of operating a health department, such as lower cost of providing healthcare through developing a more balanced risk pool and the organizational, operational, and operational financial assessment discussed above.
8. When would the County like this project complete?
  - a. The County has established 12/31/2021 as the deadline for completion. While there is some flexibility, the vendor must commit resources to complete the project for the overall development to stay on target.
9. The RFP references three different scenarios; a minimal health department, a medium health department, and a full-service health department. Has Lackawanna County identified the services provided under each scenario, or is that part of the consulting assignment?

- a. Development of the standards for the scenarios would be part of the project. It is believed all of the scenarios are represented among the State's 11 County and Municipal health departments. The successful respondent will have access to any information already obtained by the County regarding County and Municipal Health Departments throughout the Commonwealth.