



# County of Lackawanna

Lackawanna County  
Administration Building  
200 Adams Avenue  
Scranton, Pennsylvania  
18503

## Meeting Minutes Salary Board

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Wednesday, February 27, 2013

11:00 AM

Commissioner's Conference Room

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### Call To Order

**Commissioner Jim Wansacz called the meeting to order at 11:45am.**

**Present** 6 - Corey D. O'Brien, Maria Elkins, Department Head, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan  
**Excused** 1 - Gary DiBileo

### Approval of Minutes

**A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Patrick O'Malley, that this be Dispense with the Reading and Approve as Prepared. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

### Opportunity for the Public to Address the Board (Agenda Items Only)

None

### Motions

#### [13-3001](#)

Motion to appoint Corey D. O'Brien as Chairman and Jim Wansacz as Vice Chairman of the Salary Board.

**A motion was made by Commissioner Jim Wansacz, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

#### [13-3002](#)

Motion to follow Robert's Rules of Order for conducting the Salary Board meetings.

**A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**New Positions**

**Lackawanna County Prison**

**13-3000**

Motion to create ten (10) Correctional Officer positions at a salary of \$32,972.00.

**A motion was made by Warden McMillian, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**13-3003**

Motion to create a PREA (Prison Rape Elimination Act) Coordinator position at a salary of \$40,000.00.

**A motion was made by Warden McMillian, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**Department of Human Services Office of Youth & Family Services**

**13-3004**

Motion to create one (1) full-time Solicitor position at \$35,000.00.

**A motion was made by Director Bill Browning, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**Salary Adjustments**

**Department of Human Services Office of Youth & Family Services**

**13-3005**

Motion to increase the collective bargaining unit salaries by 2%, retroactive to January 1, 2013.

**A motion was made by Director Bill Browning, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**Commissioner's Office**

[13-3006](#)

Motion to increase the SEIU 668 collective bargaining unit salaries by 2%, retroactive to January 1, 2013.

**A motion was made by Deputy Director Brian Loughney, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**District Attorney's Office**

[13-3007](#)

Motion to adjust the salary of the Attorney Auto Theft from \$39,760.00 to \$45,000.00.

**A motion was made by Chief of Staff Maria Elkins, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**Soil Conservation**

[13-3008](#)

Motion to adjust the salaries for the Engineer Technician, from \$37,997.00 to \$40,997.00 and District Manager, from \$42,617.00 to \$45,617.00.

**A motion was made by Chief of Staff Maria Elkins, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo

**Opportunity for the Public to Address the Board**

**None**

**Member's Other Business**

**None**

**Adjournment**

**A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Jim Wansacz, that this meeting be Adjourned at 11:55am. The motion carried by the following vote.**

**Aye:** 4 - Maria Elkins, Department Head, Corey D. O'Brien, Jim Wansacz, Patrick O'Malley, and Mary Jo Sheridan

**Excused:** 1 - Gary DiBileo