



# County of Lackawanna

Lackawanna County  
Administration Building  
200 Adams Avenue  
Scranton, Pennsylvania  
18503

## Meeting Minutes Prison Board

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Wednesday, November 18, 2015

12:00 PM

Commissioner's Conference Room

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### Call To Order

Commissioner Jim Wansacz called the meeting to order at 12:09pm.

**Present** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

### Approval of Minutes

A motion was made by Commissioner Jim Wansacz, seconded by Judge Vito Geroulo, to Dispense with the Reading and Approve as Prepared. The motion carried by the following vote.

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

### Opportunity for the Public to Address the Board (Agenda Items Only)

No comments

### Motions

#### [15-1069](#)

Motion to approve all current payables for the Community Corrections Center, Juvenile Detention Center, and the Prison.

**Attachments:** [3H50490M](#)

A motion was made by Commissioner Jim Wansacz, seconded by Commissioner Edward Staback, that this Motion be Passed. The motion carried by the following vote.

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

#### [15-1072](#)

Motion to review and approve the proposal submitted by Praeses, LLC, for Commissary Consulting, Contractual Management, And Reconciliation Services, pending contract approval by the County Solicitor at the next Board of Commissioners meeting.

**Attachments:** [Lackawanna Praeses Commissary Proposal 9.29.15](#)

A motion was made by Commissioner Patrick O'Malley, seconded by District Attorney Andrew Jarbola, that this Motion be Tabled, until the December 2, 2015 Board meeting. The motion carried by the following vote.

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

[15-1073](#)

Motion to review and approve the proposed 2016 Fees for Community Corrections, Electronic Monitoring and Work Release, pending final approval by the County Solicitor at the next Board of Commissioners meeting.

**Attachments:** [Community Corrections Fees for 2016](#)

**A motion was made by Commissioner Patrick O'Malley, seconded by Judge Vito Geroulo, that this Motion be Passed. The motion carried by the following vote.**

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

[15-1074](#)

Motion to review and approve the proposed Lackawanna County Prison Hiring Policy.

**Attachments:** [revised hiring policy 11 17 15](#)

**A motion was made by Commissioner Jim Wansacz, seconded by Commissioner Patrick O'Malley, that this Motion be Accepted. The motion failed by the following vote. (The Board will review and discuss at the December 2, 2015 Board meeting.)**

**Aye:** 3 - Jim Wansacz, Patrick O'Malley, and Edward Staback

**Nay:** 4 - Andrew Jarbola, Gary DiBileo, Judge Vito Geroulo, and Mark McAndrew

**Reports**

[15-1068](#)

Controller's Report

**A motion was made that this Report be Accepted as presented. The motion carried by the following vote.**

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

[15-1071](#)

Community Corrections Center Report

**Attachments:** [Prison Bd Report - October 2015](#)  
[Revenue Performance Report - Calendar Year Jan-Dec 2015](#)  
[BPR-YTD-October 2015](#)

**A motion was made that this Report be Accepted as presented. The motion carried by the following vote.**

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

[15-1070](#)

Warden's Report

- Attachments:**    [OT Comparison 2015](#)  
[Prison Board Report Yearly Comparison](#)  
[Women's Work Release Report 10-2015](#)  
[comm service report 10-2015](#)  
[Warden's Report 10-2015](#)

**A motion was made that this Report be Accepted as presented. The motion carried by the following vote.**

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback

**Opportunity for the Public to Address the Board**

**Bob Bolus, Scranton: Social Security benefits lost while in Prison-asking for the Board to send a letter to protect Social Security from being withheld from prisoners and their families; Work Release should have a canopy outside to protect those coming in from the weather.**

**Member's Other Business**

**Sheriff Mark McAndrew- Motion to enter into Executive Session, to discuss personnel issues.  
Commissioner Jim Wansacz seconded the Motion. Vote 7-0. Executive Session entered into at 12:56pm. Public meeting resumed at 1:13pm.**

**Adjournment**

**A motion was made that this meeting be Adjourned. The motion carried by the following vote.**

**Aye:** 7 - Andrew Jarbola, Gary DiBileo, Jim Wansacz, Patrick O'Malley, Judge Vito Geroulo, Mark McAndrew, and Edward Staback