



County of Lackawanna

Lackawanna County
Administration Building
200 Adams Avenue
Scranton, Pennsylvania
18503

Meeting Minutes Board of Commissioners

Wednesday, November 13, 2013

10:00 AM

Commissioner's Conference Room

Call to Order

Commissioner Corey O'Brien called the meeting to order at 10:05am.

Commissioner Patrick O'Malley asked for a moment of silence for the 50th Anniversary of the assassination of President John Kennedy.

Present 3 - Corey D. O'Brien, Jim Wansacz and Patrick M. O'Malley

Reading and Approval of Minutes

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, to Dispense with the Reading and Approve as Prepared. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

Opportunity for the Public to Address the Board (Agenda Items Only)

Proclamation Presentations

[13-0254](#) The Steamtown Marathon Committee's presentation to the Board of Commissioners

[13-0260](#) Presentation of a "Good Works in Lackawanna County" Certificate of Recognition to Mary Lou Burne, of the Family to Family Thanksgiving Food Basket Program.

Ordinances - First Reading

[13-0247](#) **Ordinance #229**
First Reading
Annual Budget for the County of Lackawanna for the year 2014
Introduction of First Reading

Resolutions

[13-0259](#) Approving Current Payables

Attachments: [11-12-13 Payment Register](#)
[EFTs](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0246](#)

Authorizing Counties to Obtain Blanket Bonds or Crime Insurance to Satisfy Public Officials' Bonding Requirements

Attachments: [Acord Forms 1](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0248](#)

Amending the Professional Services Contract with Info Quick Solutions, Inc.

Attachments: [Amendment Record Management System, Info Quick](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0249](#)

Accepting a proposal for Motorola Radio Equipment

Attachments: [Motorola Radio 911](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0250](#)

Authorizing and Accepting the Juvenile Court Judges Commission Juvenile Probation Services Grant

Attachments: [Juvenile Court Judges Commission Juvenile Probation Grant](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0255](#)

Approving the Act 137 Funds

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0256](#)

Authorizing a Grant Agreement with the SLHDA

Attachments: [Grant Agreement](#)

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0261](#)

Designating the Multi-Purpose Stadium Authority to act as the Contracting Authority for Lackawanna County under the City Revitalization and Improvement Zone Act

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0257](#)

Awarding the Audit for the Lackawanna County Wireless Infrastructure Initiative

Attachments: [ENGAGEMENT LETTER-GRANT](#)

A motion was made by Commissioner Jim Wansacz, seconded by Commissioner Patrick O'Malley, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0258](#)

Awarding the Lackawanna County 911 Tri-Annual Audit

Attachments: [ENGAGEMENT LETTER-911 TRI-ANNUAL](#)

A motion was made by Commissioner Jim Wansacz, seconded by Commissioner Patrick O'Malley, that this Resolution be Adopted. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

Motions

[13-0251](#)

Motion to award the Roads and Bridges Lee Road Culvert Project to Contech Engineered Solutions, 907 Talamore Drive, Ambler, PA 19002, for a price not to exceed \$96,500.00.

Attachments: [Culvert Bid](#)

A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Jim Wansacz, that this Motion be Passed. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0252](#)

Motion to accept the quote from F&S Supply Company, Inc., for a Kubota 4X4 Front End Loader Tractor for the Maintenance Department, at a price not to exceed \$20,321.37.

Attachments: [Maintenance tractor quotes](#)

A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

[13-0253](#)

Motion to accept the quote from Day Fleet Ford Credit Municipal Finance Program, for a 2014 Ford Explorer for the District Attorney's Office, at a price not to exceed \$26,776.00.

Attachments: [DA vehicle Ford](#)

A motion was made by Commissioner Corey D. O'Brien, seconded by Commissioner Patrick O'Malley, that this Motion be Passed. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley

Opportunity for the Public to Address the Board

Martina Sodine, Scranton Public Library: Brand new Library offering-EPSCO Host-now at home research can be done with great articles from reputable sources online with your library card. Please call 570.348.3000 if any questions!

John Bender, Moosic, owner of Bright Future Learning Center: I sent a letter regarding the RFQ posted for the Child Care Agreement; when did the County decide to run a daycare center? Since Hildebrant came in Moosic in 2005, 3 day cares are out of business; I was denied by CCIS to leave brochures; how many other private businesses is County owned? CCIS defers tuition and refers to child care; if building is owned, why lease? Owner of Hildebrant donate to campaigns? Does any Commissioner have their own kids in county day care?

Jocelyn Kreig, Moosic, owner of Kreig Institute for Early Childhood Education: the RFQ posted is limited in scope and selective on who can apply- only 6 companies/day cares in the area would be able to submit based on the RFQ standards. Hildebrant taxes? Visitors Center rent out to private enterprises-legality?

William Grant, owner of Hildebrant Learning Center- In 2004 we were approached by the community, and then we approached the Commissioners to

place a child care center on the Mountain. 9,000 sq. ft. rent/pay \$80,000 a year to the County-rent, all utilities. We brought the facility up to code, received the occupancy certificate. County does not publicize or advertise on our behalf; County will get \$120,000.00 a year back for the HVAC; NAEYC 4 Star Program.

Controller Gary DiBileo-Nice work on the 2014 Budget with no tax increase. The Board of Assessment and Appeals currently has 8 members, but the Home Rule Charter states 3 members, they receive \$10,000 a year annually. I would suggest on spreading the money and rotating members.

Commissioner Corey O'Brien- We are aware, each meeting convenes with 3 members, not in violation of the Charter; the Board rotates on a random basis with its members as a fraud prevention standpoint.

Commissioners' Other Business

Chief of Staff Maria Elkins, Solicitor Don Frederickson, and Dep. Director of Finance Steve Barcoski: License is owned by Lackawanna County, Hildebrant manages the day care facility for the County- not uncommon to have child care for employees and then open it to the public. In 2005 there was no occupancy permit, Hildebrant made renovations which cost upwards of \$300,000. An RFQ was put out, and a legal ad was in the paper and on the county website, and the submissions are due 11/27. The Chief of Staff, Solicitor and Dep. Director of Finance are on the review committee. The RFQ is a list of requirements and steps; the selection process reviews and interviews, and makes a top three business recommendation to the Commissioners. The current agreement will auto-renew on December 31, 2013, so that's why this RFQ went out. Hildebrant pays utilities on the whole building, which is 7,986 sq. ft. only thing not paid is the HVAC.

Commissioner Patrick O'Malley- any and all have the opportunity to submit; no campaign money received by Hildebrant; no kids of mine go to day care.

Commissioner Jim Wansacz-The Dr. Burne "family-to-family" Thanksgiving basket volunteers; first reading of the proposed 2014 Budget- no tax increases- great job to our staff. The Hildebrant contract was executed in 2005, we put out the RFQ for quality firms-everyone can submit; the team begins negotiations and picks the best for the County. Our opportunity to give a chance to other child care organizations- no breaks are given to County employees who send their children there. The contract is confusing, now we have the opportunity to re-write. With the new RFQ, the county is seeking a good, quality firm to manage the child care center under a new contract, this is the opportunity that this administration had right now, and we took advantage of the contract coming up to see who is interested, we had to open this up and do it right

Commissioner Corey O'Brien- New opportunity for all, to submit for the RFQ. I don't appreciate people taking shots at my family, I have great pride in my four children, I was thrilled that in 2005 when my wife and I moved back to Lackawanna County we were looking for child care for our kids; there is absolutely no favorable actions for our kids. It's a four star rating. There have been two violations in the past three years-a cracked electrical outlet and peeling paint-that is it! my kids have been provided an outstanding education there. Regarding the strict requirements of the RFQ the county does not want to lower the center's standards. We should not be going back in time here. I

will abstain when the child care management contract comes up for a vote because my children have attended the Hildebrandt center since 2005, two years before I was elected commissioner. Hildebrandt occupies approximately 7,000 square feet of the Visitors Center on Glenmaura National Boulevard under a March 2005 agreement negotiated by former Commissioners Robert C. Cordaro and A.J. Munchak. The company manages the child care center on behalf of the county, which holds the license. Under the agreement, which automatically renewed for two-year terms in 2010 and 2012, Hildebrandt pays the county a base rent of \$80,000 annually. In addition, the firm is responsible for all utilities at the building, including the portion occupied by the county Convention and Visitors Bureau, which run another \$40,000 to \$50,000 annually. The county's RFQ requires firms interested in managing the center to be accredited by the National Association for the Education of Young Children, or NAEYC, and to have a minimum of three stars in the Keystone Stars Program administered by the state Department of Public Welfare. Day care is provided to employees all over the State and US-this is fair, nothing out of line. Proud of the professionals that take care of over 120 kids.

Adjournment

A motion was made by Commissioner Patrick O'Malley, seconded by Commissioner Jim Wansacz, that this meeting be Adjourned at 11:50am. The motion carried by the following vote.

Aye: 3 - Corey D. O'Brien, Jim Wansacz and Patrick O'Malley