

LACKAWANNA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR PROPOSALS (RFP)

Project Name: Management and Financing of the Lackawanna County Vehicle Fleet

Issued: **March 27, 2015**

Proposal ID#: **086-15-118**

1. INTRODUCTION:

NOTICE IS HEREBY GIVEN that pursuant to a fair and open process, sealed proposals will be received and reviewed by the County of Lackawanna ("COUNTY") for the management and financing of the Lackawanna County Vehicle Fleet. It is the intent of Lackawanna County to award this contract within sixty (60) days of receipt of the proposals. Purchase and delivery of the first order of new vehicles should be completed within ninety (90) days of the contract award.

2. PURPOSE:

The purpose of this Request is to solicit Proposals from qualified providers who can supply and maintain the County's Vehicle Fleet that meet the specifications outlined in Attachment "A". The selected firm will provide the best option for the County, in terms of monthly fee, the quality of the services provided, capability, vendor reputation and ability to provide and service the equipment within a specific time period.

3. PROCEDURES FOR RESPONDING TO REQUEST FOR PROPOSALS:

Proposal documents and specifications will be available on-line at the County Website:

www.lackawannacounty.org

Submission: Original and four (4) copies of the proposal must be provided. Proposals must be submitted to the:

Board of Commissioners
c/o Steve Barcoski, Interim-Chief of Staff
200 Adams Avenue, 6th Floor
Scranton Pennsylvania 18503

Proposals must be submitted in a sealed envelope, with the name of the firm submitting the proposal clearly marked on the outside of the envelope, along with the Project Name and Proposal ID#. The County assumes no responsibility for delays in any form of carrier, mail, or delivery service causing the submission to be received after the below-referenced due date and time. **Submissions by fax, telephone, or email are not permitted.**

Submission Deadline:

Respondents must submit their written proposal by **1:00 p.m.** prevailing time on:

Thursday, April 30, 2015

Proposals received will be reviewed and evaluated by the Board, based upon such criteria as the Board, in its sole discretion, deems appropriate. The Board reserves the right to request clarification or additional information from any respondent. The Board, in its sole discretion, may accept the proposal of a respondent, may choose a respondent with which the Board will enter into negotiations, or may reject all proposals.

4. PRE-PROPOSAL MEETING:

There will be an opportunity for prospective proposers to meet with the County staff for a question and answer session:

April 16, 2015

5. QUESTIONS:

Questions can be submitted via email to:

Mitchellk@lackawannacounty.org

* Questions will be answered by the appropriate individuals and answered within 3 business days via posting on the County website.

Final questions pertaining to this RFP must be submitted on or before:

April 17, 2015

6. SPECIFICATIONS:

Please see: Attachment "A" and Attachment "B"

7. CRITERIA FOR EVALUATION OF PROPOSAL:

The Board will independently evaluate each submission and selection will be made upon the following criteria:

- * Experience and reputation with respect to representation of governmental entities;
- * Knowledge of the subject matter of the services to be provided to the County;
- * Ability to meet timelines and schedules for completion on an expedited basis as set forth by the Board;
- * Availability to accommodate any required meetings of the Board;
- * Other factors determined to be in best interest of the County based on the Board's sole discretion;
- * The vendor must submit a certified copy of a current financial report of the company;
- * The vendor shall submit a list of three (3) references, including name of institution, address, and contact person and phone number.

8. PROPOSAL:

Each proposal must be in sufficient detail to permit evaluation, at a minimum, with respect to the following issues. Proposals must include the information that is specifically requested herein as well as such additional information as a respondent deems relevant to the process. Each respondent agrees that the proposal submitted constitutes a firm offer to the County that cannot be withdrawn for ninety (90) days from the proposal due date.

1. Scope of Services/Prior Experience - All submittals must detail the services proposed to be provided and the firm's experience in providing such services.
2. Personnel – All proposals submitted to the County must include the following:
 - * Name, address, and brief description of your firm;
 - * The names, experience, and qualifications of the individual(s) who would be primarily responsible for performing services on behalf of the County;
 - * A statement of assurance that your firm is not currently in violation of any regulatory rules and regulations that may have any impact on your firm's operations; and
 - * ***A statement that your firm or principals are not involved in any current or pending litigation involving Lackawanna County, or any of its Departments or Authorities.***
 - * The vendor's demonstrated experience and expertise in supplying and maintaining any County's Fleet. Experience shall include current and past services provided of similar scope and size, as well as experience of support staff and management.

9. CONFLICT OF INTEREST:

All submittals must state that there are no conflicts of interest to which the firm would be subject if it were to provide the requested services on behalf of the County.

10. COMMUNICATION WITH ELECTED OR APPOINTED OFFICIALS:

All communications during this process should be directed to the appropriate contact listed in this Request for Proposals. Any firm that makes any effort to communicate with any other official of Lackawanna County, either directly or indirectly, during this process will be **EXCLUDED** from consideration.

11. RESPONSIBILITIES:

The Successful Proposer shall have primary responsibility for the following for the life on the contract:

- * The Vendor will, whenever on the County's premises, obey all instructions and County policies, which are provided to them with respect to performing services on the County's premises.
- * The Vendor shall assure that its employees interact with County employees and with the public in a respectful, courteous, helpful and impartial manner. All employees of the Vendor in both the field and the office shall refrain from belligerent behavior and/or profanity. Correction of any such behavior and language shall be the responsibility of the Vendor.
- * In the event that the Vendor or any of their employees cause damage to the County's equipment or facilities, the Vendor shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to the actions of the Vendor or the Vendor's employees.
- * The County is committed to promoting equal opportunities for all. The Vendor agrees to abide by the County's non-discrimination policy. The County will not tolerate or condone acts of discrimination based upon race, gender, religion, ethnicity, national origin, color, age, disability or any other unlawful form of discrimination.
- * All Lackawanna County buildings are DRUG-FREE. The Vendor and all of their employees agree to comply with this DRUG-FREE policy while performing services on County property.
- * No advertising, sales promotion or other materials of the Vendor may identify or reference this contract with the County without written consent from the County.

PROPOSERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE PROPOSAL SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTORS(S) -- NO EXCEPTIONS!

12. CONFIDENTIALITY:

This Request for Proposal, and all proposals received in response, will remain confidential (with the exception of information that was previously public information), and will not be used for any purpose other than the evaluation of the proposals received by the Board. Each respondent, by responding to this Request, acknowledges the terms expressed above and agrees to safeguard the details of this process and the contents of this document. If your organization does not agree to these conditions concerning confidentiality, or if you elect not to respond to this Request for Proposal, please return this Request to the Board and retain no copies thereof.

Attachment "A"

LACKAWANNA COUNTY BOARD OF COMMISSIONERS
REQUEST FOR PROPOSALS (RFP)

Project Name: Management and Financing of the Lackawanna County Vehicle Fleet

Issued: **March 27, 2015**

Proposal ID#: **086-15-118**

The selected Vendor shall provide financing options as well as additional fleet management services as specified herein for Lackawanna County in accordance with the terms and conditions of this Request for Proposals.

1. The Vendor shall provide a replacement schedule for approximately one hundred ten (110) vehicles over a five (5) year period (Attachment "B" contains current County Fleet).
2. The County intends to award a multiple year contract "the master-lease financing plan" that will allow ordering to occur throughout a five (5) year period with four (4) five (5) year optional renewal period(s). This is a non-guaranteed amount contract. The County reserves the right to order any amount of financed vehicles and additional services it deems in the best interest of the County. Be advised that financing arrangements contemplated to extend more than one year will be subject to availability of appropriations.
3. Proposers shall provide a detailed description of the fleet management services offered within this proposal but not limited to:
 - a. Open-ended *lease* financing program.
 - b. Vehicle maintenance program.
 - c. Physical damage program.
 - d. Vehicle resale process.
 - e. Proposers ability to sell vehicles in the County's current fleet (Attachment "B").
 - f. Global Positioning System capabilities (GPS).
 - g. Vehicle lettering / identification.
4. Proposers shall provide a general description of the firm's financial condition and identify any conditions; e.g., bankruptcy, pending litigations, planned office closures, impending merger, which may impede proposer's ability to provide leasing and fleet management services.
5. Proposer shall describe the firm's experience in offering or performing like services for county's, public transportation agencies, municipalities, and/or other government agencies.
6. Proposers shall identify subcontractors (vehicle maintenance facilities) by name, address and telephone number located within Lackawanna County as well any outside County boundaries within twenty five (25) mile radius.
7. Proposer shall identify any and all insurance requirements imposed on the County as a condition of the financing of vehicles. The County reserves the right to insure vehicles through the insurance carrier of its choice and the option to not insure certain vehicles under this contract.
8. Proposer shall identify entity holding title to the vehicle(s) as well as contact information for person at the firm responsible for registering the vehicle(s) during the term of the financing.

Scope of Work:

The County requires vehicles on a financing basis satisfying the specifications described in this section and may require the vehicle maintenance services described in this section on an "as needed" basis. Proposers are expected to submit proposals that address all portions of this section. If a Proposer is unable to satisfy every element of this section but chooses to submit a proposal anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. The County will review any exceptions taken but, at its sole discretion, may determine the proposal not responsive to the County's requirements and remove it from further consideration.

- A. For evaluation purposes prices offered must be firm, fixed prices not subject to change during financing started during the first ordering period. Include all applicable fees and charges in the monthly price, including end of financing inspection fees, and any applicable taxes. The County is exempt from sales tax on all vehicles registered to the County. Include open-ended financing proposal with no mileage restrictions.
- B. Vehicles should be depreciated at 1.5% per month with a 10% Residual Book Value. Maintenance Expenses and residual value should be based on the indicated term and annual mileage of 12,000.
- C. Proposers should indicate any adjustments for future year pricing, may propose other pricing options and should clearly indicate all applicable fees and taxes.
- D. The County plans to sign a master lease-financing program for use by all departments and develop an ordering process with the successful bidder; the County's designee will work with departments to facilitate the choice of an appropriate vehicle, options and financing term necessary for each vehicle financed. Each proposal should outline a pricing strategy.
- E. Contractor must supply an End of Term Balance at the end of the term (usually 60 months, minimum term 12 months and maximum term 60 months). 30 days prior to the end of the term the Contractor should provide an estimate of the current market value of any orders due for termination. This should be followed by a written inspection report within five days of the return of the vehicle.
- F. Vehicle warranty will be bumper to bumper for a minimum of three years or 36,000 miles, or the manufacturer's warranty whichever is longer.
- G. List price changes in subsequent ordering.
- H. Define reporting capabilities including monthly management reports, comprehensive invoicing, maintenance notification, and electronic capabilities.
- I. Service and Maintenance Requirements: the County shall keep and maintain each vehicle in normal operating condition and adhere to the maintenance schedule that will be provided by the successful Contract of fleet management services. Lackawanna County deems it necessary to request maintenance services to be included on all financed vehicles.
- J.1 Does your company provide a program in which the maintenance costs are billed back to Lackawanna County as they occur? YES / NO
- J.2 Does your company provide a program in which the maintenance costs are fixed and guaranteed during the life of the vehicle financing? YES / NO
- J.3 If yes to either of the previous questions please include the cost of program(s) in the pricing section and provide detail on program(s) including but not limited to:
 - a. Location of facilities that will perform maintenance services located within Lackawanna County.
 - b. Monitoring, tracking, and service needed notification capabilities / procedures.
 - c. Included and excluded items / coverage.
 - d. Compatibility with manufacturer's warranty.
 - e. Qualification requirements for those performing work on financed vehicles.

- K. Other Requirements: The Contractor shall establish and maintain an appropriate organizational structure to enable local management of this contract. Documentation supporting the Contractor's ability to service the contract (including but not limited to office locations) should be included with the proposal submission. All ordering will originate directly from Contractor with approval from Lackawanna County.
- L. Vehicle Quantities and Locations: The County Fleet targeted to be satisfied by this contract consists of approximately up to one hundred and ten (110) vehicles. THIS IS A NON-GUARANTEED AMOUNT CONTRACT, Lackawanna County reserves the right to order any amount of vehicles and any additional services it deems in the best interest of the County. Attached below is the list of the current County fleet targeted for financed replacements. (Attachment "B").
- M. All vehicles provided under this contract should be new from the factory. Vehicles should be registered to Lackawanna County. Lackawanna County vehicles shall have MG/EV state agency plates following delivery and acceptance by a County representative.
- N. Vehicle Mileage and Term: The Contractor shall be able to support vehicle return and replacement for vehicle orders lasting a minimum of one year up to a maximum financing period of five years. The awarded Contractor may propose, and the County must provide written consent to, a desired timeframe or mileage interval different than levels requested by the County, if such intervals provide advantages to the Contractor, the County, or both, such as lower financing prices due or better vehicle resale potential.
- O. Vehicle Inspection: All vehicles financed under this contract shall be inspected upon delivery, at which point vehicle inspection documentation will be provided indicating the general condition of the vehicle and acceptance that it meets ordering specifications.

All Vehicles shall have the following features:

1. All to be new from factory.
2. Minimum 3 key sets per vehicle.
3. Vehicles should be registered to Lackawanna County with either MG/EV Pennsylvania State agency plates.
4. Air Conditioning.
5. To the extent possible, ***each vehicle should be best in class for fuel efficiency.***
6. Exterior Color of all vehicles to be selected by Lackawanna County.
7. All up-fit under \$5,000/vehicle should be included in the financing. More complicated up-fit packages will be negotiated with the successful Contractor; the County is willing to purchase up-fit packages over \$5,000 at beginning of the financing plan.

Additional requirements by vehicle type:

1. Sedans: Best available fuel economy for a sedan that can comfortably seat four adults.
2. Minivans: Best available fuel economy for a sedan that can comfortably seat six or more adults.
3. Small/light Van (Transit Connect or similar): interior shelving option should be available.
4. Passenger Vans: Should carry a minimum of 12 passengers including driver.
5. Cargo Vans: shelving should be an available option.
6. Compact Pickup Truck: Four wheel or all wheel drive should be an available option.
7. Full Size Trucks: Tow & plow package appropriate for existing stock of plow blades and trailers. Four wheel drive. Three passenger seating and a Crew Cab option should be available.
8. All cargo vans and trucks: Interior fit and finish should be heavy duty "work truck" style unless otherwise specified at ordering.

Please describe ability to provide alternatively fueled vehicles in the first year or in the future.

Reporting Requirements:

Reports are due the third and ninth months in each ordering period, the Contractor shall meet with the County to discuss a contract status report. This report shall cover all vehicles delivered, or otherwise in the possession of the County at any time during the previous six-month period. A separate section of the following information for each vehicle: vehicle year, make and model; vehicle identification number; cost center-department (assigned by the County); date of delivery; months in service. This report should be presented in spreadsheet product compatible with Microsoft Excel and is preferred to be accessible online monthly. The Contractor shall provide two hard copies and two electronic copies of the report. The County will review this information and compare it to County records to detect potential inconsistencies requiring resolution.

The County may also request additional meetings with the Contractor in relation to this agreement. The Contractor will work in good faith to meet with the County for any additional meetings in a timely fashion.

Invoicing: detailed invoicing instructions will be negotiated between the County and the selected Contractor. Any credits due the County shall be separately identified on the invoice and shall be applied against outstanding charges due to the Contractor.

End of Financing Options:

At the end of financing term, the County may:

1. Purchase the vehicle from the Contractor for the end of term obligation (Reduced Book Value plus other charges).
2. Turn the vehicle in to be disposed of by Contractor.

When the County turns vehicles into the Contractor, the Contractor will:

- * Check vehicle in with a written report.
- * Within four weeks, the Contractor will communicate with the County a minimum market value for vehicle based on at least three (3) offers or quotes.
- * Funds received by the Contractor for disposing of the vehicle shall be used to reconcile the remaining reduced book value of the vehicle. Any further credits or debits will be applied to the County account.

Ordering Periods:

The ordering periods under this contract will extend as follows. Exact dates will be specified in the contract upon award.

- First Ordering Period - 7/1/15 - 6/30/16
- Second Ordering Period - 7/1/16 - 6/30/17
- Third Ordering Period - 7/1/17 - 6/30/18

Fourth Ordering Period - 7/1/18 - 6/30/19
Fifth ordering Period - 7/1/19 - 6/30/20

"The Contract that ensues shall be for the use of Lackawanna County. In addition, and in accordance with applicable Pennsylvania law, specific eligible political subdivisions, nonprofit educational and/or public health institutions may also participate in this cooperative purchasing agreement at their discretion. Any such legally eligible political subdivisions, nonprofits or public health institutions must get the CONTRACTORS approval."

Project Cost:

1. Proposal responses shall follow the general format as outlined in the previous section of this RFP. Proposers are encouraged to describe in detail their services as related to each requirement detailed herein and (breakdown separately) any additional features or benefits related to the offering not specified in this RFP.
2. Proposers shall detail their experience in providing Fleet Management services to other governmental agencies.
3. Explain how the Fleet Management services would be delivered to Lackawanna County.

Please answer the following questions and submit with the pricing documents:

1. Is your company publicly listed / traded?
2. What year was your company established?
3. If your firm is privately held, who are the majority owners of the business?
4. Is your company a Small Business, Minority, Woman-Owned, Veteran-owned business?
5. If selected are you willing to provide a copy of your last 3 years of financial statements?
6. Please identify all certifications, awards, and any accreditations in your industry or from agencies.
7. How do you monitor the Quality of Work provided by your team? Include specific measurements.
8. Please describe the process your firm uses to monitor customer satisfaction and how you provide feedback to your employees during and after assignments?
9. Please describe your procedures for taking corrective action when customers express dissatisfaction with deliverables?
10. Please include at least 3 – 5 examples of monthly reports and formats available for reporting the weekly and monthly call activity, escalation routing, and statistics.

Attachment "B" - [Approximate Current Fleet with Estimates on Mileage]

LACKAWANNA COUNTY BOARD OF COMMISSIONERS

REQUEST FOR PROPOSALS (RFP)

Project Name: Management and Financing of the Lackawanna County Vehicle Fleet

Issued: **March 27, 2015**

Proposal ID#: **086-15-118**

Plate#	Department	Year	Make	Model	Current Odometer	Assigned Category	Rec'd Year of Replacem't	Rec'd Type of Replacem't
MG4444B	Sheriff	2005	Ford	Crown Vic	97079	Full-size Sedan	2015	Full-size Sedan
MG0545D	Sheriff	2006	Ford	Crown Vic	120226	Full-size Sedan	2015	Full-size Sedan
MG8269E	County Motor Pool	2009	Chevy	Malibu Hybrid	84316	Hybrid Sedan	2015	Hybrid Sedan
MG6394A	Arts & Culture	2003	Ford	Taurus	85769	Full-size Sedan	2015	Full-size Sedan
86373MG	Work Release	2000	Ford	F250 XL	90840	3/4 Ton Pickup Ext 4x4	2015	3/4 Ton Pickup Ext 4x4
63673MG	Prison	1998	Crown	Vic	153000	Full-size Sedan	2015	Full-size Sedan
MG4443B	Sheriff	2006	Ford	Crown Vic	85500	Full-size Sedan	2016	Full-size Sedan
MG6258D	Parks & Rec	1997	Chevy	1500	101710	1/2 Ton Pickup Ext 4x4	2016	1/2 Ton Pickup Ext 4x4
MG8275E	County Motor Pool	2009	Chevy	Malibu Hybrid	83902	Hybrid Sedan	2016	Hybrid Sedan
MG5134G	Work Release	2002	Ford	Explorer	123190	Full Size SUV 4x4	2016	Full Size SUV 4x4
MG8272E	Sheriff	2009	Chevy	Malibu Hybrid	49005	Hybrid Sedan	2017	Hybrid Sedan
MG8271E	County Motor Pool	2009	Chevy	Malibu Hybrid	37668	Hybrid Sedan	2017	Hybrid Sedan
MG8267E	County Motor Pool	2009	Chevy	Malibu Hybrid	42475	Hybrid Sedan	2017	Hybrid Sedan
MG8266E	Sheriff	2009	Chevy	Malibu Hybrid	82446	Hybrid Sedan	2017	Hybrid Sedan
MG7262B	Sheriff	2005	Ford	E350	105054	Full-size Van-Passenger	2017	Full-size Van-Passenger
MG0545D	Sheriff	2007	Crown	Vic	72000	Full-size Sedan	2017	Full-size Sedan
MG0784G	OFYS	2012	Ford	Fusion Hybrid	72137	Mid-size Sedan	2018	Mid-size Sedan
MG0786G	OFYS	2012	Ford	Fusion Hybrid	73086	Mid-size Sedan	2018	Mid-size Sedan
MG2804G	OFYS	2012	Ford	Fusion Hybrid	74315	Mid-size Sedan	2018	Mid-size Sedan
MG4380G	OFYS	2012	Ford	Fusion Hybrid	70888	Mid-size Sedan	2018	Mid-size Sedan
MG6207B	Sheriff	2005	Dodge	Durango	81107	Full Size SUV 4x4	2018	Full Size SUV 4x4
JCJ6750	Sheriff	1999	Oldsmobile	Oldsmobile	144000	Full-size Sedan	2018	Full-size Sedan
HPA0917	Sheriff	2010	Ford	Explorer XLT	33596	Full Size SUV 4x4	2019	Full Size SUV 4x4
MG1151E	Prison	2008	Ford	Crown Vic	40359	Full-size Sedan	2019	Full-size Sedan
MG0252G	Roads & Bridges	2011	Ford	F250 Lariat	38000	3/4 Ton Pickup Ext 4x4	2019	3/4 Ton Pickup Ext 4x4
MG8268E	Assessor	2009	Chevy	Malibu Hybrid 09	39270	Hybrid Sedan	2019	Hybrid Sedan
MG8270E	Assessor	2009	Chevy	Malibu Hybrid 10	35116	Hybrid Sedan	2019	Hybrid Sedan
MG3704D	Environ'l Sustain'y	2004	Dodge	Stratus	54527	Mid-size Sedan	2019	Mid-size Sedan

MG0891F	OFYS	2010	Chevy	Express 1500 AWD	19728	1/2 Ton Van Cargo	2019	1/2 Ton Van Cargo
HDW8482	District Attorney	1997	Honda	Accord	171000	Full-size Sedan	2015	Full-size Sedan
MG4936D	Sheriff	2007	Ford	Crown Vic	76000	Full-size Sedan	2015	Full-size Sedan
MG2686A	Sheriff	2011	Ford	Crown Vic	54828	Full-size Sedan	2015	Full-size Sedan
97524MG	Sheriff	2011	Ford	Crown Vic	54591	Full-size Sedan	2015	Full-size Sedan
MG0824H	Sheriff	2014	Ford	Interceptor	15809	Full-size Sedan	2015	Full-size Sedan
MG83221	Roads & Bridges	1995	GMC	Truck	190000	3/4 Ton Pickup Reg 4x4	2016	3/4 Ton Pickup Reg 4x4
MG0536D	Parks & Rec	2006	Chevy	3500 Dump	55400	1 Ton Cab Chassis	2016	1 Ton Cab Chassis
MG8452G	Parks & Rec	1999	Ford	F350 Dump	54815	1 Ton Cab Chassis	2016	1 Ton Cab Chassis
MG2369F	Roads & Bridges	2010	Ford	F550 Dump	47500	1 1/2 Ton Cab Chassis	2016	1 1/2 Ton Cab Chassis
MG2366F	Roads & Bridges	2010	Ford	F550 Dump	47500	1 1/2 Ton Cab Chassis	2016	1 1/2 Ton Cab Chassis
MG7916D	Building & Grounds	1990	GMC	1 ton Dump	72454	1 Ton Cab Chassis	2016	1 Ton Cab Chassis
MG7928A	Building & Grounds	2004	Ford	F550	104500	1 1/2 Ton Cab Chassis	2017	1 1/2 Ton Cab Chassis
MG7927A	Parks & Rec	2004	Ford	F550	104500	1 1/2 Ton Cab Chassis	2017	1 1/2 Ton Cab Chassis
MG5011B	Parks & Rec	2005	Ford	F150 FX4	65203	1/2 Ton Pickup Reg 4x4	2017	1/2 Ton Pickup Reg 4x4
MG6974B	Parks & Rec	2005	Ford	F150 FX4	104856	1/2 Ton Pickup Reg 4x4	2017	1/2 Ton Pickup Reg 4x4
MG3853B	Building & Grounds	2001	Ford	F250 XL	133000	3/4 Ton Pickup Reg 4x4	2017	3/4 Ton Pickup Reg 4x4
MG5647E	Roads & Bridges	2008	Chevy	Silverado 2500HD LT2	66500	3/4 Ton Pickup Ext 4x4	2018	3/4 Ton Pickup Ext 4x4
MG1107B	Building & Grounds	2004	Ford	F150 XL	133005	1/2 Ton Pickup Ext 4x4	2018	1/2 Ton Pickup Ext 4x4
MG1657G	Building & Grounds	2006	Chevrolet	Impala	132400	Full-size Sedan	2018	Full-size Sedan
HBW8410	District Attorney	2011	Chevy	Cruze	38000	Compact Sedan	2018	Compact Sedan
HPC0542	District Attorney	2004	Chevy	Impala	77722	Full-size Sedan	2018	Full-size Sedan
MG3269F	District Attorney	2006	Chevy	Impala	85500	Full-size Sedan	2019	Full-size Sedan
MG4923D	District Attorney	2006	Chevy	Impala	85500	Full-size Sedan	2019	Full-size Sedan
MG2556A	District Attorney	2007	Chevy	Impala	75900	Full-size Sedan	2019	Full-size Sedan
DNW4983	Domestic Relations	2011	Chevy	Impala	86507	Full-size Sedan	2019	Full-size Sedan
EWV3347	District Attorney	2012	Chevy	Impala	39470	Full-size Sedan	2020	Full-size Sedan
MG9333B	District Attorney	2012	Chevy	Impala	87398	Full-size Sedan	2020	Full-size Sedan
MG8898F	Adult Probation	2011	Chevy	Impala LS	21126	Full-size Sedan	2020	Full-size Sedan
MG6406D	District Attorney	2011	Chevy	Impala LS	38000	Full-size Sedan	2020	Full-size Sedan
MG9439G	District Attorney	2011	Chevy	Impala LS	18875	Full-size Sedan	2020	Full-size Sedan

HBX4132	District Attorney	2011	Chevy	Impala LS	42358	Full-size Sedan	2020	Full-size Sedan
MG8900F	Juvenile Detention	2011	Chevy	Impala LS	39587	Full-size Sedan	2020	Full-size Sedan
MG8899F	Juvenile Probation	2011	Chevy	Impala LS	20556	Full-size Sedan	2020	Full-size Sedan
MG8901F	Prison	2011	Chevy	Impala LS	17125	Full-size Sedan	2020	Full-size Sedan
EXS9038	District Attorney	2011	Chevy	Impala	38000	Full-size Sedan	2020	Full-size Sedan
GMP4485	Sheriff	2012	Chevy	Impala LTZ	28500	Full-size Sedan	2020	Full-size Sedan
MG8273E	Parks & Rec	2009	Chevy	Malibu Hybrid 03	36249	Mid-size Sedan	2021	Mid-size Sedan
MG8274E	Work Release	2009	Chevy	Malibu Hybrid 05	52381	Mid-size Sedan	2021	Mid-size Sedan
63763MG	Prison	1998	Ford	Crown Vic	85500	Full-size Sedan	2021	Full-size Sedan
MG3723B	Work Release	1999	Ford	Crown Vic	124269	Full-size Sedan	2021	Full-size Sedan
MG1240D	Adult Probation	2006	Ford	Crown Vic	87943	Full-size Sedan	2021	Full-size Sedan
MG77424	Adult Probation	1999	Ford	Crown Vic	152000	Full-size Sedan	2021	Full-size Sedan
HGN2182	District Attorney	2005	Ford	Focus	95000	Compact Sedan	2021	Compact Sedan
HGN2139	District Attorney	2004	Hyundai	Sante Fe	104500	Compact SUV 4x4	2021	Compact SUV 4x4
HLN8067	District Attorney	2007	Toyota	Camry	76000	Full-size Sedan	2021	Full-size Sedan
MG1540G	District Attorney	2009	Toyota	Venza	32590	Mid Size SUV 4x4	2021	Mid Size SUV 4x4
JF4203	District Attorney	2010	Chevy	Impala	52886	Full-size Sedan	2021	Full-size Sedan
DYT7054	District Attorney	2012	Chevy	Impala	24979	Full-size Sedan	2022	Full-size Sedan
JJC2880	District Attorney	2006	Chevy	Equinox	64983	Compact SUV 4x4	2022	Compact SUV 4x4
MG6235G	Drug Court	1995	Chevy	Tahoe	167096	Full Size SUV 4x4	2022	Full Size SUV 4x4
MG9586E	Roads & Bridges	1995	Chevy	Tahoe	190000	Full Size SUV 4x4	2022	Full Size SUV 4x4
GNS6862	District Attorney	2004	Chevy	Trailblazer	59995	Mid Size SUV 4x4	2022	Mid Size SUV 4x4
GNJ7037	District Attorney	2004	Chevy	Trailblazer	104500	Mid Size SUV 4x4	2022	Mid Size SUV 4x4
DKA7796	District Attorney	2008	Chevy	Trailblazer	37566	Mid Size SUV 4x4	2022	Mid Size SUV 4x4
EV68852	Coroner	2014	Chevy	Traverse	13087	Mid Size SUV 4x4	2022	Mid Size SUV 4x4
	Recycling Center	2004	Dodge	Ram	104500	Full Size SUV 4x4	2022	Full Size SUV 4x4
MG2301H	Juvenile Detention	2003	Ford	Explorer	91004	Mid Size SUV 4x4	2022	Mid Size SUV 4x4
MG8933F	Roads & Bridges	2004	Ford	Explorer	115683	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
MG0898D	Emergency Services/Mgt (9-1-1)	2006	Ford	Explorer	77150	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
GPY8561	Coroner	2007	Ford	Explorer	76000	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
MG6888D	Prison	2007	Ford	Explorer	76000	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
HMA4758	District Attorney	2012	Ford	Explorer	30323	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
MG0829H	Sheriff	2014	Ford	Interceptor	40289	Full-size Sedan	2023	Full-size Sedan
MG1101H	Info Tech	2010	Jeep	Liberty	77201	Compact SUV 4x4	2023	Compact SUV 4x4

HPA7095	District Attorney	2003	Toyota	Highlander	78891	Mid Size SUV 4x4	2023	Mid Size SUV 4x4
HB47293	District Attorney	2007	Chevy	Tahoe	109686	Full Size SUV 4x4	2023	Full Size SUV 4x4
86663MG	Prison	2000	Chevy	Pickup	142500	3/4 Ton Pickup Ext 4x4	2023	3/4 Ton Pickup Ext 4x4
MG40980	District Attorney	1992	Ford	F350	218500	1/2 Ton Pickup Ext 4x4	2023	1/2 Ton Pickup Ext 4x4
MG2302H	Building & Grounds	2006	Ford	F350 XL	110328	1 Ton Pickup Reg 4x4	2024	1 Ton Pickup Reg 4x4
EV66232	Emergency Services/Mgt (9-1-1)	2009	Ford	F350 FX4	57000	1 Ton Pickup Quad 4x4	2024	1 Ton Pickup Quad 4x4
EV59482	Emergency Services/Mgt (9-1-1)	2006	Ford	F-350 Diesel Lariat	85500	1 Ton Pickup Quad 4x4	2024	1 Ton Pickup Quad 4x4
MG7477A	Parks & Rec	2003	Ford	Ranger	79797	Compact Pickup Reg 4x4	2024	Compact Pickup Reg 4x4
EV50640	Coroner	2006	Chevy	1500	42468	1/2 Ton Van Cargo	2024	1/2 Ton Van Cargo
MG32657	Building & Grounds	1990	Chevy	Astro	237500	1/2 Ton Van Cargo	2024	1/2 Ton Van Cargo
GRR6862	District Attorney	2007	Dodge	Caravan	82205	Minivan-Passenger	2024	Minivan-Passenger
MG0783G	Sheriff	2011	Ford	E350	16736	1 Ton Van Cargo	2024	1 Ton Van Cargo
YDT6118	District Attorney	1998	Ford	E350	161500	1 Ton Van Cargo	2024	1 Ton Van Cargo
MG0889F	OFYS	2010	Chevy	Express 1500 AWD	47500	1/2 Ton Van Cargo	2024	1/2 Ton Van Cargo

The undersigned certifies that to the best of his/her knowledge: (check one)

() There is no officer or employee of Lackawanna County, who has, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid.

() The names of any and all public officers or employees of Lackawanna County, who have, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid are identified by name as part of this submittal.

The undersigned further certifies that their firm (check one) _____ IS or _____ IS NOT currently debarred, suspended, or proposed for debarment by any state or federal entity. The undersigned agrees to notify the County of any change in this status, should one occur, until such time as an award has been made under this procurement action.

In compliance with Request for Proposal RFP ID# **086-15-118 for Management and Financing of the Lackawanna County Vehicle Fleet** and after carefully reviewing all the terms, conditions and requirements contained therein, the undersigned agrees to furnish such goods/services in accordance with the specifications/scope of work.

(firm)

(signature required)

(print name)

(title)

(address)

(phone no.)

(fax no.)

(federal tax id number)