

QUESTIONS FOR OYFS FY 14-15 RFQ-0-76-14-1100-8
LANGUAGE INTERPRETERS

Page 1

Question:

1.) Can you provide a historical volume of languages requested or some kind of estimate? The RFP does not mention what languages are needed or preferred.

Answer: Mostly Spanish, Portuguese, Russian, and Mandarin.

Question:

2.) Do you need any rates quoted? What is the preferred format for that?

Answer: Yes. In an attached document is fine.

Question:

3.) Whether companies from Outside USA can apply for this?? (From India or Canada)

Answer: We are looking for a company to provide over the phone interpretation and face to face interpretation. The face to face interpretation might be with an hour notice so we are looking for a company that is currently contracting with interpreters in the Scranton, PA area to provide this in a timely fashion.

Question:

4.) Whether we need to come over there for meetings ??

Answer:

No

Question:

5.) Can we perform the tasks (related to RFP) outside USA ?? (From India or Canada)

Answer: No

Question:

6.) Can we submit our proposals via email ?

Answer: No

Question:

7.) Who are your current vendors and what price are you currently paying?

Answer: Geneva Worldwide. Average price for in person interpretation is \$62.00 per hour.

Question:

8.) Will you allow Canadian bidders?

Answer: We have a high need for in person interpreting. The company we pick needs to have interpreters locally to provide in person interpretation.

QUESTIONS FOR OYFS-RFQ-0-76-14-1100-8 LANGUAGE INTERPRETERS

Page 2

Question:

9.) Are there bonus points awarded to Non-Profit Organizations?

Answer: No

Question:

10.) Who is the incumbent?

Answer: Geneva Worldwide

Question:

11.) What are the incumbent's rates?

Answer: Average in person price \$62/hour, over the phone \$1.19 per minute.

Question:

12.) What is the average number of requests per month for on-site interpretation?

Answer: 5

Question:

13.) 2 Purpose: "The purpose of this RFQ is to solicit submissions from qualified language interpreters". Are you looking for language agencies or individual interpreters?

Answer: either

Question:

14.) 6 Criteria, 2: "it is desired that the proposed rate be all-inclusive". It is industry standard to charge mileage at an additional rate of the hourly rate. This is because interpreters live varying distances from the proposed sites where the interpretation will take place, and the cost of mileage will vary. Will the agency consider amending the solicitation to comply with industry standard?

Answer: No

Question:

15.) What is the average number of minutes per month for interpretation by telephone?

Answer: Average is 10 hours per month

Question:

16.) What is the average number of minutes per month per language for interpretation by telephone?

Answer: Average is 10 hours per month

QUESTIONS FOR OYFS-RFQ-0-76-14-1100-8 LANGUAGE INTERPRETERS

Page 3

Question:

17.) What is the average number of words translated per language for document translation?

Answer: It varies greatly

Question:

18.) How many projects per month require document translation?

Answer: It depends on the need.

Question:

19.) Does the agency require video-remote interpretation for ASL?

Answer: no