

# REGISTER OF WILLS

The Scranton Electric Building

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Linda Munley  
*Register of Wills/  
Register  
Clerk of Orphans' Court*

Frances Kovaleski  
*Deputy*

Jane Carlonas  
*Solicitor*

To Whom It May Concern:

It is our understanding that you are interested in obtaining information regarding your biological parents. The Lackawanna County Orphans' Court has established procedures to handle such requests. You may file a ***Petition for Release of Identifying Information, a Petition for Release of Limited Information***, or both, depending on your needs. The following further outlines the procedures to do such.

If you are interested in initiating a search to learn the identity of your biological parents, you must fill out the ***Petition for Release of Identifying Information*** and deliver or mail it to our office with a check in the amount of \$150.00, made payable to the Clerk of Orphans' Court.

You may also request to be provided with limited information regarding your biological parents. (For example, the identity of the biological parents will not be released but a family history of medical conditions or family ethnicity may be provided.) If you wish to initiate a search of this kind, you must fill out the ***Petition for Release of Limited Information*** and deliver or mail it to our office with a check in the amount of \$50.00, made payable to the Clerk of Orphans' Court

Upon receipt of your request, we will forward your petition to the Orphans' Court for review. If the Orphans' Court Judge orders permission to move forward with your search, the petition will then be forwarded to an investigator. Please note that release of any identifying information requires the consent of the biological parents and the entire process can take several months to complete, if not longer.

Please understand that our office has a legal obligation of confidentiality regarding all adoption proceeding. This prevents us from doing anything other than what has already been stated above. Please feel free to contact our office if you have any further questions regarding these procedures.

We wish you the best of luck in your search.

Respectfully,

Linda Munley  
Register of Wills/Clerk of Orphans' Court