



FEE SCHEDULE  
FOR PUBLIC CIRCULATION  
JANUARY 1, 2013

CLERK OF JUDICIAL RECORDS  
LACKAWANNA COUNTY

CIVIL DIVISION

FAMILY COURT DIVISION  
200 ADAMS AVENUE  
SCRANTON, PA 18503  
Telephone: (570) 963-6723

OFFICE HOURS  
Monday through Friday  
9:00 a.m. to 4:00 p.m.  
(Visa-Mastercard is Accepted)

**NO PERSONAL CHECKS ACCEPTED**

MARY F. RINALDI  
CLERK OF JUDICIAL RECORDS

THOMAS A. PARRY  
ADMINISTRATIVE ASSISTANT

| <b>TYPE OF FILING</b>        | <b>FEE</b> |
|------------------------------|------------|
| Acknowledgement Sheriff Deed | \$8.79     |

### **APPEALS**

#### **Appeal to Appellate Court**

One check payable to "Appellate Court" for \$73.50

One Check payable to Clerk of Judicial Records for \$73.50

Appeal - Arbitration \$538.00

Appeal - District Justice \$148.00

Assignments \$9.50

Auditor's Reports \$31.00

Insurance Statement \$31.00

Financial Statement \$31.00

Special Master's Report \$120.50

**Building Stipulations / Agreements** \$29.65

Waivers/Stipulations/Agreements/Mechanics Lien \$29.65

**Certificate of Readiness for Trial** \$30.50

#### **Commencement of Any Action**

Action at Law or Equity \$148.50

Miscellaneous Civil Filing \$60.50

Custody \$156.00

Petition to Modify Custody/Visitation Order \$30.00

Divorce \$168.00

Plus \$23.50 for each count after the first and an additional \$7.50 for a custody count.

Master Appointment of Divorce  
or Partition Master \$30.00

Divorce Decree \$9.50

Note: Counterclaims, Additional Defendants and Garnishment proceedings are not considered as commencing a new action. However, Petitions to Open or Strike off a Judgment are considered a new action. Sci Fa proceedings of any lien other than a revival are considered a new action.

**Reinstate/Reissue Any Action** \$16.00

#### **Copies**

Computer Printout Per Page \$.25

Computer Docket Per Page \$.25

Computer Printout Per Mail \$5.00

Photocopy by Clerk Per Page \$.25

Certified Copy \$5.25

**Certified Exempted Record** \$25.50

**Judgments**

Default, Non Pros, Demurrer \$17.50

District Justice \$42.00

Final Judgment or Decree \$17.50

Open/Strike \$148.50

Foreign Judgments \$40.50

Lis Pendens \$31.00

Motor Vehicle Judgments \$17.50

Notes, Bonds, etc. \$41.00

Release of Judgment \$9.50

**DOCUMENT TYPE****FEE****Letter of Attorney****\$31.00****Subpoena**

Subpoena to Attend and Testify

**\$3.94**

Subpoena to Produce Documents

**\$3.94****Writs**

Scire facias

**\$29.50**

Possession

**\$29.50**

Execution

**\$29.50**

Seizure

**\$29.50****Liens**

Municipal

**\$40.50**

Federal/Commonwealth

**\$41.00**

Averments

**\$17.50****Notary Public**

Notary Flag

**\$3.90**

Notary Signature, Registration and Certification

**\$3.90****Protection from Abuse**

PFA Filing

**Assessed  
at hearing**



| <b>TYPE OF FILING</b>                               | <b>FEE</b>     |
|---|----------------|
| <b>Retake Maiden Name</b><br>(1 Certified Copy)     | <b>\$17.50</b> |
| <b>Revivals</b>                                     |                |
| Writ of Revival                                     | \$44.00        |
| Agree to Revive                                     | \$35.50        |
| <b>Satisfaction/Discontinuance</b><br>Prior to 1990 | <b>\$8.75</b>  |

CLERK OF JUDICIAL RECORDS SHALL NOT be required to enter on the docket and suit, action, Order or Court, enter any Judgment thereon, or perform any service whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.

ON ALL FILINGS OF District JUSTICE TRANSCRIPT OF JUDGMENT a Notice of Entry of Judgment pursuant to PA.R.C.P. no. 236 together with a stamped self-addressed envelope shall be provided to Clerk at time of filing.  
 Visa - Mastercard is Accepted

Cash, business checks, certified checks, money orders, or traveler's checks, payable to "Clerk of Judicial Records of Lackawanna County" are acceptable for payment of fees. Checks returned for insufficient funds are subject to a \$30.00 service fee.

**NOTES:**

CTF = Children's Trust Fund Fee Mandate by State Legislation

PAF = Prothonotary Automation Fee Authorized by Act 98-164

JCS/ATJ = Judicial Computer System/Access to Justice Account mandated by State Legislature

**MARY F. RINALDI**  
**CLERK OF JUDICIAL RECORDS**  
**200 ADAMS AVENUE**  
**SCRANTON, PA 18503**