



**COMMISSIONERS:**  
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### **2013 Lackawanna County Community Arts and Culture Project Grant Tips**

Apply for up to \$3,000 as an individual or arts organization, municipality that is not receiving a Program Grant (receiving a yearly allocation from county). Must take place in Lackawanna County but the artists do not have to live in the county. Cannot be a fundraiser.

Competitive-last year we received 46 applications and funded 26. Reviewed by panel.

Artist may be both artists and Projector Director-may pay themselves a stipend-be reasonable-panelists will notice if the stipend seems too high. Individuals, if awarded, must give ss# as they are required to pay taxes on grant money.

If organization is not a 501 ( c ) non –profit group must apply under an individual. K-12 schools cannot apply but can be venues. Churches may apply for public programming. (non-religious)

Itemized budgets are best- don't put \$1,000 for supplies-detail what those supplies are. If an applicant has received funding for two years they must provide a 1:1 (dollar for dollar cash match)

Applicants must submit work samples so that panelists can see the quality artists-can be of a previous work.

Possible venues- theaters, community centers, churches, businesses, galleries, parks, on the street, schools, historical organizations, boro/twp. buildings, libraries (would avoid bars may limit audience). If applicant does not own or operate venue a letter from the venue supporting the project must be submitted.

### **Writing Tips**

Have as many details as possible-vague grants without any specific location, times, artists etc. will not score as high.

Be articulate -Don't assume the panelist will know your organization or you as an artist. Explain why the project is important to Lackawanna County. Have someone else review application for you.

Must connect with the public –not a grant for individual artists to solely pursue their art. Artists must engage with the community.

Target audience is a group that the project is looking to connect with or engage in the project. Could be-geographic, economic, age, culture, etc.